**DUTIES AND RESPONSIBILITES OF LT. GOVERNOR-ELECT:**

SELECTION AND AUTHORITY:

The Lt. Governor-Elect is elected by the clubs in his/her Division, at the Division caucus in the spring. (See District Bylaws - Nomination and Election of Officers.) Though he/she will be involved in many activities, the real authority begins upon taking the office of Lt. Governor.

DUTIES AND RESPONSIBILITIES:

* Encouraged to attend as an observer all meetings of the District Board of Trustees and District and International Conventions.
* Expected to attend those specific training sessions scheduled by the Governor-Elect. (Usually three in number- Club Leadership, Fall Leadership and LG Training.)
* Work with his/her Lt. Governor during Spring Divisional process as a part of his/her training experience.
* Conducts a training conference for clubs in his/her Division prior to the start of his/her administrative year as Lt. Governor. (Usually conducted after Club Leadership Education.)
* Assists Lt. Governor as requested.
* Communicate with Lt. Governor to stay updated on club status.