**DUTIES AND RESPONSIBILITIES OF DISTRICT CHAIRS**

SELECTION AND AUTHORITY:

The District Chair is appointed by the Governor and is the promotional arm of the Governor for the activity of the committee of which he/she is chair. He/she is responsible to and serves at the pleasure of the Governor, with his/her term of office limited as described in Board policy.

DUTIES AND RESPONSIBLITIES:

* Responsible for the promotion of the action programs as recommended and defined by International, District and the Governor.
* May be part of a program or workshop session to present plans, methods of operation, and goals.
* Uses periodic marketing efforts as well as *"The Builder"* articles to promote committee activity.
* Works with club chairs and Lt. Governors to create awareness of their programs.
* May be asked to provide direct assistance to clubs and is available as the Governor may request.
* Shall work closely with the Governor in fulfilling the program for the administrative year.
* Shall attend Board of Trustees meetings and report to the Board as the Governor may request.